

UNION HILL WATER ASSOCIATION
5020 236th Ave. NE
REDMOND, WASHINGTON 98053

Board of Trustees Meeting

July 9, 2024

President Al Spencer called the meeting to order at 5:32 pm. Board members Colby Caywood, Steve Sergev, Jim Kleppe and Rick Hardesty were in attendance. General Manager Teresa Fowlkes was also in attendance.

Minutes of Previous Meeting

The minutes from the June 11, 2024, meeting were reviewed and approved as amended.

The minutes from the June 19, 2024, meeting were reviewed and approved as presented.

New Agenda Items

There were none.

Member Comments/Requests

There were none.

Manager Report

- Action Items – There have been no further updates on the action items.
- Staffing – We have been able to find a new billing specialist. She will start the week of July 15th. Unfortunately finding a replacement for the field staff position is not going well.
- Lead and Copper – Since we will be losing a field technician there has been a big push to complete the potholing needed for the lead and copper report due in October 2024.

Discussion

- Well #3 – Discussion. RH2 did some preliminary investigation into the wetlands near well #3. It is unclear whether building an access road and wellhouse is going to be an issue or not. The recommendation is that the Association authorize RH2 to establish a development footprint. Board members agreed with the recommendation to have RH2 study a development footprint.
- Policy Manual Chapter 9 – Steve Sergev moved to approve changes to Policy Manual Chapter 9 as amended. Rick Hardesty Seconded. Approved
- Insurance Agreement - Rick Hardesty moved to approve the amendments to the Interlocal Agreement of the Water and Sewer Risk Management Pool, which were approved by the Pool's Board of Directors at its March 21, 2024 meeting. Colby Caywood seconded. Approved

Steve Sergev moved to authorize the General Manager, Teresa Fowlkes, to sign the Pool's Amended Interlocal Agreement. Rick Hardesty seconded. Approved

- Compensation - Discussion. Colby Caywood moved to accept the proposed 2024 – 2025 Compensation Schedule as amended. Jim Kleppe seconded. Approved.

Financial Report

Financial comparisons were sent to the Board for review.

Proposed Discussion Items

There were none.

Action Item Review

Earthquake Preparedness
Superseding Permit – Dept of Ecology
King County Franchise Agreement
King County Ordinance 18403 (ROW Rent)
Redmond Road – 106th Phase II

The meeting was adjourned at 6:42 pm.

Steve Sergev Secretary/Treasurer

Date _____