

**UNION HILL WATER ASSOCIATION**  
**5020 236<sup>th</sup> Ave. NE**  
**REDMOND, WASHINGTON 98053**

**Board of Trustees Meeting**

August 13, 2024

Steve Sergev called the meeting to order at 5:33 pm. President Al Spencer and Board members Jim Kleppe and Rick Hardesty were in attendance. Board member Colby Caywood was excused. General Manager Teresa Fowlkes was also in attendance.

**Minutes of Previous Meeting**

The minutes from the July 9, 2024, meeting were reviewed and approved as amended

**New Agenda Items**

There were none.

**Member Comments/Requests**

There were none.

**Manager Report**

- Action Items – There have been no further updates on the action items.
- Well #3 – Further investigation by Association attorney Rick Aramburu has found that though the intention was to use Well #3 nothing was recorded to make it a formal agreement. A wetlands specialist is going to study setbacks to determine our next steps.
- Shake Alert – Design for Shake Alert at the South Reservoir and PEPS is at 30%. Site visits will be at the end of August helping design to go to 90%.
- Sanitary Survey – The required Sanitary Survey is scheduled for the 1<sup>st</sup> week of September. DOH Regional Engineer performs the Sanitary Survey every 3 years.
- Billing Specialist – The Association’s new Billing Specialist, Michelle, started July 16<sup>th</sup>. Danielle’s last day will be August 20<sup>th</sup>.
- Fire Suppression Cost Update and Comp Plan Renewal – These are moving forward with a lot of data sharing from the Association office.

**Discussion**

- Resolution 2024-96 – Discussion. Jim Kleppe moved to accept Resolution 2024- 96 increasing the membership fee. Steve Sergev seconded. Approved.
- Staffing – Discussion.
- 2024 – 2025 Budget - Discussion. Rick Hardesty moved to accept the 2024-2025 budget as presented. Jim Kleppe seconded. Approved.

**Financial Report**

Financial comparisons were sent to the Board for review.

**Proposed Discussion Items**

There were none.

**Action Item Review**

- Earthquake Preparedness
- Superseding Permit – Dept of Ecology
- King County Franchise Agreement
- King County Ordinance 18403 (ROW Rent)
- Redmond Road – 106<sup>th</sup> Phase II

The meeting was adjourned at 6:39 pm.

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Steve Sergev Secretary/Treasurer

Date \_\_\_\_\_